



401 LOCUST STREET | P.O. BOX 435 FREDERICK, CO 80530-0435

PHONE: (720) 382-5500 | FAX: (720) 382-5520

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2018 FREDERICK IN FLIGHT GLOW PARTY FOOD BOOTH APPLICATION

Frederick in Flight Hot Air Balloon Festival and Glow Party will be held, June 22, 23 and 24, 2018 at Centennial Park (630 Eighth St.) in downtown Frederick. Glow Party Food vendors will be scheduled from 5pm – 9pm on Saturday June 23rd. We are also looking for breakfast and coffee vendors each morning from 5 am – 8 am. Please be ready to serve the full advertised times of the event.

The Town reserves the right to accept or reject applicants and to make the final determination of participation.

Name of Applicant/Organization (as you would like it to appear in publicity): _____

Please indicate: Glow Party vendor _____ and or Morning Balloon Lift-off Breakfast Vendor _____

Contact Name: _____ Email: _____

Mailing Address: _____

City/State/Zip: _____

Telephone (Day): _____ (Evening): _____

Please check here if you also would like the availability of electrical power provided at your booth space:

☐ Yes, please provide my booth space with electric power

In **volts and amps**, please state your power needs _____

The Town cannot guarantee the availability of power, based on other event/vendor needs.

I. Please list and give a detailed description of food and beverage items to be sold with their accompanying price ranges. We would like to ensure variety at our event, as well as the success of each of our food vendors, by not having duplication of multiple items between said vendors.

Keep in mind, the Town reserves the right to request removal of any menu items that differ from the application or are found to be duplicates of previously approved items. We will make said approvals based on your description below.

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CHAINSaws AND CHUCKWAGONS FOOD VENDOR APPLICATION



You must contact the Weld County Department of Public Health (970-304-6415) to obtain the required permit(s). You are required to fill out the Weld County Application for Temporary Events. The application can be found at the Weld County Department of Public Health and is now available online at www.weldgov.com. Proof of this permit is due with this application.

II. You are required to provide your own canopy/tables/chairs as needed, ensure that the booth is attended at all times during the event, and leave your booth area clean when the event is over. You will be contacted regarding booth location prior to the event. Please describe any other details about your booth that may assist the Town in determining the placement of your booth (e.g., specific power needs, dimensions, layout challenges etc.):

For any questions regarding this application, please feel free to contact the Events Coordinator at awilson@frederickco.gov

APPLICATION CHECK LIST:

- ☐ Completed Application
- ☐ Copy of or proof of Weld County Application for Temporary Events
- ☐ Copy of Retail Food Establishment License
- ☐ Copy of Certificate of Liability Insurance, listing the Town of Frederick as an additional insured for \$1 million in coverage.

I am the person responsible for the food booth and promise to obey all rules and will abide by any instructions given to me by Town of Frederick volunteers and staff and to hold harmless and defend on its behalf the Town of Frederick, their Directors, Officials, Members or Agents and the location/grounds on which this event is staged, from any and all loss, damage, liability or injury resulting from my/our participation in the Chainsaws and Chuckwagons and its related activities.

Signature of contact person

Date

Please return your completed application and payment to:
Town of Frederick
401 Locust Street, P.O. Box 435, Frederick, CO 80530-0435
Attn: Angela Wilson
awilson@frederickco.gov
Fax: 720-382-5520

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